

Tender for the work of Hiring of Truck (capacity 10 to 11 ton) for the work of Crediting of Scrap material, TMS work & other work from Sub Division Office/Store under Dharampur Division to RSO or Other Office (as per instruction) including Loading and Unloading and Transportation of material under Dharampur Division.

**INSTRUCTIONS TO THE BIDDERS:**

**Earnest Money Deposit (EMD):**

- 1) Payment of tender fees can be accepted by RTGS/NEFT
- 2) In case of cash payment (up to R.S 10000/-) the scanned copy of cash receipt shall have to be uploaded with the bid.
- 3) Bidders are requested to pay an earnest money deposit by demand draft/Bankers Cheque only of below mentioned banks payable at Dharampur as specified in the tender notice. Payment of EMD in form of Cheque / Bank guarantee shall not be accepted. In case of payment through DD/ Banker's Cheque, the scanned copy of original document shall have to be uploaded with the bid and original copy of the same will have to be submitted, at the office address specified in the tender document.

DGVCL will accept Demand Draft/Bank Guarantee issued by the following banks / banks notified under G.R. of 2015 / latest G.R. by finance department of Govt. of Gujarat:

- (i) All Nationalized banks
- (ii) Guarantees issued by following Banks will be accepted as SD/EMD The validity cut-off date in GR is with respect to date of issue of Bank Guarantees irrespective of date of termination of BG.
  1. The Mehsana Urban Co-operative Bank Ltd.
  2. The Ahmedabad Mercantile Co-operative Bank Ltd.
  3. Nutan Nagrik Sahakari Bank Limited
  4. The Kalupur Commercial Co-operative Bank Ltd
  5. RBL Bank
  6. Axis Bank
  7. ICICI Bank
  8. HDFC Bank
  9. Kotek MahindraBank
  10. IndusInd Bank
  11. Yes Bank
  12. The Gujarat State Co-Operative Bank
  13. Sarswat Bank
  14. Rajkot Nagarik Sahakari Bank Limited

If Demand Draft/Bank Guarantee is submitted of the bank other than above banks / banks notified under G.R. of 2016 / latest G.R. by finance department of Govt. of Gujarat, it will not be

accepted by DGVCL and in such case it will be considered as Bank Guarantee (s) is / are not submitted and action will be taken accordingly.

This earnest money will be forfeited by the Company in case of successful bidder who, after his tender has been accepted, refuses to pay the security deposit, sign & complete the contract document before the validity of the offer. The earnest money will be refunded to all unsuccessful bidders after the award of contract or expiry of the validity of the offer whichever is later.

**Tenders without payment of earnest money deposit, Tender fee (Including GST) are liable to be rejected.**

Exemption is given to Small Cottage & Tiny works Units contractors in payment of EMD & relaxation in payment of Security Deposit & Performance Guarantee as per following.

- (1) No exemption from payment of Tender Fees shall be given to any bidders irrespective of whether they are SSI, Cottage & Tiny works units.
- (2) No EMD exemption as well as SD/PBG relaxation shall be given to outside Gujarat based Contractor / Bidder irrespective of Bidder is SSI or not.
- (3) The Micro and Small Scale Industrial (manufacturing) Units registered under Small Scale Industries of **Gujarat State** and holding subsequent registration with CSPO / NSIC / DGS&D, Registration Certificates for the item under Tender will be eligible for exemption from payment of EMD on submission of duly notarized copies of their SSI (SSI/ MSME Part-II/ UdyogAadhaar Memorandum) & CSPO / NSIC / DGS&D Registration Certificates in EMD Cover. This benefit of exemption will not be admissible if they take part in the tender indirectly either through their dealers, agents, distributors or other intermediates.
- (4) The Certificates should indicate the manufacture of items offered. In case of Udyog Aadhar Memorandum, it should indicate the manufacture of related group of item.
- (5) No relaxation shall be given to the bidders having only one registration number from Government of Gujarat but no subsequent registration with CSPO/NSIC/DGS&D registration certificates for the item under tender.
- (6) It may be ensured that the name of works mentioned in above certificate should be same as tender works/service. If the certificate is for the works/service other than the tender's works/services, these certificates will not be acceptable & above relaxation shall not be given to such SSI works unit.
- (7) Provisional Registration Certificates are NOT allowed
- (8) Wherever in the tender, the rate for Security Deposit & Performance Guarantee is stipulated at 10 %, the same shall be relaxed to 6 % for Small Cottage & Tiny Works registered with Govt. of Gujarat (DIC) and also holding subsequent registration with NSIC registration certificate for the work/services & complying the conditions as above.
- (9) Wherever in the tender, the rate for Security Deposit & Performance Guarantee is stipulated at 5 % the same shall be relaxed to 3 % for Small Cottage & Tiny Works registered with Govt. of Gujarat (DIC) & also holding subsequent registration with NSIC registration certificate for the work/services & complying the conditions as above.
- (10) No price preference shall be given to any Bidders.

Government or Semi-Government Organization, which are run departmentally & are not limited Companies, will be eligible for exemption from payment of E.M.D.

The tender documents should reach the office on or before date and time mentioned. No tender shall be accepted /opened in any case after due date and time of receipt of tender irrespective of delay due to postal services or any other reasons and that DGVCL shall not assume any responsibility for late receipt of the tender.

No Interest will be allowed against payment of Earnest Money Deposit. Copy of Money Receipt or DD for payment of tender fee& EMD must be placed in the Cover super scribing "EMD Cover" along with requisite documents as mentioned in the EMD condition. (EMD and Tender Fee cover should be kept as separate enclosure & should be submitted with Technical Bid.) First EMD Cover will be opened and if EMD cover documents found OK as per requirements of tender only then Technical Bid will be opened.

The tender document is to be submitted in single cover super scribing tender number and name of tender and containing two separate envelope namely "EMD Cover " and "Technical & Commercial bid" cover which includes commercial terms & conditions duly signed and stamped by bidder with all enclosures of the tender documents.

Bidders shall submit **Price Bid Online only** and **not in physical form**.

**[1] TECHNICAL AND COMMERCIAL BID:**

The technical and commercial bid shall comprise all the technical details offered in accordance with DGVCL specifications / drawings, guaranteed technical particulars and all the commercial terms and conditions to be submitted duly signed & stamped on each page.

The EMD Cover, Physical Technical and Commercial Bid and Online technical bids shall be opened on date and time as mentioned in Tender Notice.

Please note that the required documents should be invariably submitted with tender copy. Any tender without documents is liable to be ignored. The tender bid will be rejected out rightly without entering in to any further correspondence in this regard and no further reference will be made.

**[2] Document with bid submission**

[A] Bidder has to upload scanned copies of original (Notarized / self-attested copies of original as specified in tender document) documents with bid and no physical documents to be called form bidder.

[B]In case of short submission of document with bid and/ or clarification if any required details/documents may be asked from bidder in physical form except Gem portal, as Gem portal is having facility to call documents through clarification window.

[C] It shall be sole responsibility of the bidder that the uploaded scanned documents (in PDF from) remain legible and should not be password protected.

Payment through DD/ Banker's Cheque, the scanned copy of original document shall have to be uploaded with the bid and original copy of the same will have to be submitted, at the office address specified in the tender document.

[B] Technical & Commercial Bid cover:

- (i) Annexure 1 to 5 in chronological order only.

- (ii) Guaranteed Technical Particulars & Drawings.
- (iii) Notarized abridged copy of balance sheet for last 1 year.
- (iv) Certified copies of ISO certificate (Preferably), Factory License, PF Registration No.
- (v) Certificate – A
- (vi) Copy of Tender Document duly signed and stamped on each page.
- (vii) Sample Type test certificates for FRP and/SMC Sections as intended to be used.
- (viii) Copy of Goods and Service Tax (GST) Registration.

DGVCL reserves the right to reject any OR all tenders without assigning any reasons thereof.